

THE EASTSIDE NEIGHBORHOOD ADVISORY COUNCIL OF TACOMA

ARTICLE I. PURPOSE AND INTENT

Section 1. The Eastside Neighborhoods Advisory Council of Tacoma is an independent nonprofit corporation formed to address issues and concerns at the neighborhood level and work cooperatively with neighborhood groups towards the attainment of neighborhood goals. The Eastside Neighborhoods Advisory Council of Tacoma seeks to encourage the participation of all citizens in general process of city government in order to fully maximize their use of human resources through the concept of self-help, group organization and available funding sources.

Section 2. The Eastside Neighborhoods Advisory Council of Tacoma complies with Tacoma City Council Resolution 31888, Chapter 1.45 of the Tacoma Municipal Code, and Ordinance 25188 which created Neighborhood Councils to increase and assure effective citizen participation in the decisions of government. This Neighborhood Council developed and maintains a collaborative partnership of open communication between the City and its neighborhoods to:

- A. Enhance the environment in which citizens are afforded an opportunity to participate in government decisions in an advisory role.
- B. Foster cooperation and consensus among groups and individuals with an array of diverse interests and concerns.
- C. Assist the City and neighborhoods in developing solutions to mutual problems.
- D. Develop in the citizens a sense of personal pride and responsibility for their neighborhood and their city.

This two-way communication and citizen review of those issues concerning the health, safety and welfare of their neighborhoods will aid in sound decision making by the City Council and City Departments, thus promoting the general health, safety and welfare of the citizens of Tacoma.

Section 3. The Eastside Neighborhoods Advisory Council of Tacoma recognizes that the basic building blocks of citizen participation in City government are the various neighborhood groups, i.e., neighborhood improvement organizations, block watch groups, advisory boards, etc. While these groups are independent, they have demonstrated an interest in their neighborhood and the City of Tacoma and it is expected they will take an active part in the Neighborhood Council.

Section 4. Citizens retain all duties and obligations to participate in existing processes for legislative enactment, policy formulation, and quasi-judicial decision-making or administrative practices. Participation in the Eastside Neighborhoods Advisory Council of Tacoma does not limit such duties and obligations.

ARTICLE II. OFFICES

Section 1. Office Location - The principal offices of the Eastside Neighborhoods Advisory Council of Tacoma shall be located at such places as the Eastside Neighborhoods Advisory Council of Tacoma Board shall designate from time to time.

Section 2. Mailing Address - The Eastside Neighborhoods Advisory Council of Tacoma shall provide the Neighborhood Council Office with the names and addresses of all board members who will receive all notices and other mailings from the City. The Eastside Neighborhoods Advisory Council of Tacoma shall notify the Community Relations Division of any changes.

ARTICLE III. MEMBERSHIP

Section 1. All residents, property owners, business owners and employees within the Eastside Neighborhoods Advisory Council of Tacoma boundaries are members of the Eastside Neighborhoods Advisory Council of Tacoma. All members of the Eastside Neighborhoods Advisory Council of Tacoma may actively participate in activities. However, members must be 16 years of age to vote.

ARTICLE IV. MEETINGS AND NOTIFICATION

Section 1. General - All meetings of the Eastside Neighborhoods Advisory Council of Tacoma or its board shall be open to the public.

Section 2. Regular Meetings - The Eastside Neighborhoods Advisory Council of Tacoma or its board may hold as many meetings as desired, but the Eastside Neighborhoods Advisory Council of Tacoma shall hold at least four meetings each year for which it gives at least two weeks written notice to residents, property owners, and business owners.

Section 3. Special Meetings - Special meeting of the Eastside Neighborhoods Advisory Council of Tacoma may be called at anytime by the President or any three members of the board. In case of a special meeting, telephone notice to all board members, at least twenty-four hours in advance, will serve as notice in lieu of the notification specified below.

Section 4. Annual Meeting - An annual meeting of the membership shall be held in the month of October each year. The annual meeting shall be for the purpose of nominating and electing members to the Board of Directors and for the transaction of such other business as may properly come before the meeting.

Section 5. Meeting Notification shall consist of mail, e-mail, delivered handbills or posting of reader board at meeting location. Such notice is required for the four meetings required under **Section 2** above and for any meeting at which an election is held.

ARTICLE V. POWERS, DUTIES AND FUNCTIONS

Section 1. The Eastside Neighborhoods Advisory Council of Tacoma will directly advise City government on matters concerning the general health, safety and welfare of the neighborhood. The actions of the Eastside Neighborhoods Advisory Council of Tacoma should reflect the needs and wants of the neighborhood. The powers, duties, and functions of the Eastside Neighborhoods Advisory Council of Tacoma shall include, but not be limited to the following:

- A. Develop an organization that will maintain itself, further the purpose and intent of the chapter, and meet the minimum standards set forth in Chapter 1.45.050 of the Code of the City of Tacoma.
- B. Make a good faith effort to recruit a diverse and representative group of residents, property owners, business owners and employees to participate in the Eastside Neighborhoods Advisory Council of Tacoma.

- C. Take the initiative in selecting activities and establishing priorities among them.
- D. Set goals and objectives which reflect the growth needs of the neighborhood and state its priorities.
- E. Provide effective citizen participation in government by articulating, defining, and addressing neighborhood problems; by advising, consulting with, and cooperating with the various offices, departments, commissions, boards, committees, and councils on local matters affecting their respective neighborhoods, and by notifying and relaying information related to their community, residents, property owners, business owners and employees.
- F. Provide citizen input on the efficiency and effectiveness of the government's delivery of services.
- G. Make recommendations concerning particular actions, policies, plans, programs, projects, and other matters affecting the quality of life to the various offices, departments, commissions, boards, committees and council. Matters affecting the quality of life include, but are not limited to, land use, housing, community facilities, human resources, social and recreational programs, traffic and transportation, environmental quality, and public safety. The Eastside Neighborhoods Advisory Council of Tacoma should be encouraged to review and make recommendations on changes occurring city-wide which may affect the quality of life within its area.
- H. Review items for inclusion in the City budget make recommendations which reflect the needs of the neighborhood, and state the priorities thereof.
- I. Advocate for member's interests to all departments of City government.
- J. Make every effort to communicate with diverse groups of people.
- K. Sponsor studies, hold informational meetings, and conduct public forums and educational programs.
- L. Provide a forum for consideration of the conservation, improvement or development of property within the Eastside Neighborhoods Advisory Council of Tacoma area.
- M. Conduct educational programs for general public regarding the aspects of government's decision-making processes important to the Eastside Neighborhoods Advisory Council of Tacoma activities and functions.
- N. Undertake projects to benefit their neighborhood as may be deemed appropriate by the Eastside Neighborhoods Advisory Council of Tacoma.
- O. Administer contractual funds, develop a budget, and, as appropriate, operate and staff a neighborhood office.
- P. Develop a biennial plan and supporting budget which covers services to the City of Tacoma and forward a contract of proposed services, in appropriate form, to the City Council for "its" consideration.

ARTICLE VI. NEIGHBORHOOD COUNCIL BOUNDARIES

Section 1. The City Council determines the boundaries of the Eastside Neighborhoods Advisory Council of Tacoma and sets those boundaries by resolution.

Section 2. The boundaries of the Eastside Neighborhoods Advisory Council of Tacoma are

delineated on official Neighborhood Boundary Maps maintained up to date by the General Services Department, Community Relation Division.

Section 3. The boundaries of the Eastside Neighborhoods Advisory Council of Tacoma may be amended. Such amendment must be proposed by the involved Neighborhood Council and reviewed and approved by the City Council.

ARTICLE VII. NEIGHBORHOOD COUNCIL BOARD

Section 1. General Duties and Responsibilities.

A. The Eastside Neighborhoods Advisory Council of Tacoma shall establish a democratic decision-making process through an elected board which shall be responsible for directing the business of the organization.

B. Set policy to assure the goals of the Eastside Neighborhoods Advisory Council of Tacoma are met as set forth in Articles I and V.

C. Council Members shall be encouraged to take a leadership role in serving as board members and officers of the Eastside Neighborhoods Advisory Council of Tacoma.

Section 2. Organization.

A. The Eastside Neighborhoods Advisory Council of Tacoma board shall be comprised of 13 directors elected by majority vote. One (1) alternate non-voting member may be appointed by the President.

B. The Eastside Neighborhoods Advisory Council of Tacoma shall have an uneven number of elected directors at least eighteen years of age.

Section 3. Qualifications and Tenure.

A. Thirteen Board members shall be neighborhood residents, or as defined in Article III, **Section 1**. One resident from each of the nine recognized neighborhoods. Four at-large positions will represent the three districts. Every effort will be made to recruit board members as described, however if no applicants are available the board will consider qualified applicants as described in Article III, **Section 1**.

B. In no case shall any person serve on more that one Neighborhood Council board at any one time.

C. The term of office for board members shall be two years and shall be staggered such that no more than 60 percent of the board is elected in any one year.

D. Board members may succeed themselves indefinitely, if the voters so desire.

Section 4. Compensation - The Eastside Neighborhoods Advisory Council of Tacoma board shall serve as volunteers without compensation.

Section 5. Conflict of interest - Neither Officers, Employees nor any member of the Eastside Neighborhoods Advisory Council of Tacoma Board of Directors may personally or financially derive direct or indirect benefit from use of information, material or services of the Eastside Neighborhoods Advisory Council of Tacoma.

Section 6. Elections - Rules, procedures and method of elections shall be:

- A. Elections shall be nonpartisan.
- B. Election of Board members shall be held during the October Annual meeting. Newly elected board members will be seated in January and will be provided with written information on Board members' duties.
- C. Election of Officers shall be at the February meeting of the Board of Directors.
- D. Candidates shall be nominated and announced at least 30 days prior to the Election. However, nominations from the floor will be accepted at the annual meeting.
- E. All votes shall be by secret ballot.
- F. In the event of a tie for the last available Board seat, and after a re-count has been conducted; the winner shall be decided by lot in the presence of the candidates and witness.
- G. A Representative from the Neighborhood Council Office and/or its designee will attend election meetings to assist in the counting of the ballots.
- H. A board orientation will occur annually to educate new board members to board history and procedures.

ARTICLE VIII. OFFICERS

Section 1. The board shall elect, at a minimum, a president, vice-president, secretary, treasurer, and Sergeant at Arms/Parliamentarian. Additional officers may be elected. All elected officers will serve on the Executive Committee.

- A. The duties of each shall be those customarily attributed to them under usual Board practices, and as set forth below.
- B. The officers of the Eastside Neighborhoods Advisory Council of Tacoma will be elected by the members of the Eastside Neighborhoods Advisory Council of Tacoma Board by nomination to, and plurality vote of, the sitting Board in an annual election to be held each year.
- C. Any member of the Board may recommend candidates to the Nominations committee.

Section 2. The term of office shall be one year.

Section 3. Officers may succeed themselves indefinitely, if the voters so desire.

Section 4. Vacancies - In the event of a vacancy for an Officer of the Board, the Board shall, within sixty (60) days, elect a new Officer to serve for the duration of the term of the Officer who vacated.

Section 5. President - The President shall be the presiding officer of the Eastside Neighborhoods Advisory Council of Tacoma Board. In the absence of the President, the vice-president shall act as President. In the absence of the President and the Vice-President, the Secretary and in turn the Treasurer shall act as President. In the absence of all officers the Board shall designate the presiding officer as required to conduct business for that meeting. The President shall:

- A. serves as the spokesperson and representative of the Board;
- B. opens all meetings of the Board at the appointed hour by taking the Chair and calling the Board to order;

- C. call for approval of the minutes of the previous meeting;
- D. maintains order and decorum;
- E. receives and submits all matters properly brought before the Board in the order prescribed by the rules;
- F. receive all communications and present them promptly to the Board;
- G. Appoint all committee chairs, unless otherwise directed by the Board;
- H. Authenticate by signature all advisory actions of the Board;
- I. makes known and enforces all Rules of the Eastside Neighborhoods Advisory Council of Tacoma Board when so requested and decide all questions of order;
- J. promptly makes the proper referral of matters brought before the Board to the appropriate committee(s);
- K. performs such other duties as may be required by law or such as may properly pertain to such office.
- L. takes part in Board meetings and exercises the power to vote;
- M. appoint a temporary Secretary in the absence of the Secretary;
- N. perform such duties as may be prescribed by the Board from time to time; and
- O. after his/her term as President has expired presides at the meetings of the Board until such time as the new President has been seated.

Section 6. Vice-President - The Vice-President shall:

- A. performs the duties of the President in the absence of the President or in the event of his/her inability or refusal to act. The Vice-President shall and when so acting, shall have the powers of and be subject to all restrictions upon the President;
- B. serves with the President as the spokesperson and representative for the Eastside Neighborhoods Advisory Council of Tacoma Board;
- C. assists the President in formulating the Eastside Neighborhoods Advisory Council of Tacoma Board objectives and programs for consideration by the various committees;
- D. assists the President in anticipating issues and problems deserving or in need of special meetings;
- E. perform such other duties as from time to time may be assigned to him/her by the President of the Board;

Section 7. Secretary - It shall be the duty of the Secretary to:

- A. exercise all the duties and power of the President in the absence of the President and Vice-President;

- B. maintains a list of all officers, board members, and general membership.
- C. notifies all members of meetings.
- D. conduct correspondence as directed.
- E. read important correspondence and provides a summary of it at board meetings.
- F. is custodian of the Eastside Neighborhoods Advisory Council of Tacoma records;
- G. keeps an accurate journal of proceedings; assuring that all Board action is printed, published and indexed;
- H. sign with the President, and keep a copy of any document the Board has authorized the issuance of by resolution;
- I. assists the President in anticipating issues and problem deserving or in need of special meetings;
- J. perform such other duties as assigned by the Eastside Neighborhoods Advisory Council of Tacoma Board;
- K. see that all notices are duly given in accordance with the provision of these Bylaws and as required by law;
- L. performs all duties relating to the office of Secretary and such other duties as may be assigned by the President or Board.

Section 8. Treasurer - The Treasurer shall:

- A. be accountable for funds belonging to the Eastside Neighborhoods Advisory Council of Tacoma;
- B. maintains current financial records;
- C. assure a full and proper report of the financial standing of the Eastside Neighborhoods Advisory Council of Tacoma is given at each Board meeting;
- D. will have the ability to sign checks drawn on the Eastside Neighborhoods Advisory Council of Tacoma account;
- E. exercise all the duties and power of the President in the absence of the President, Vice-president, and Secretary;

Section 9. Sergeant at Arms/Parliamentarian:

- A. assist the President or acting president with maintenance of order and decorum as directed.
- B. advises the President and the Board of all inquiries regarding parliamentary procedure.
- C. call to the attention of the President any error in the proceedings or conduct of business which might affect the substantive rights and privileges of any member or might otherwise cause the board to execute its business in an illegal and/or inefficient manner.

D. direct all inquiries regarding parliamentary procedure from members of the board to the President who may refer to the parliamentarian before ruling on the inquiry.

ARTICLE IX. BOARD VACANCIES

Section 1. Resignation.

A. If an Eastside Neighborhoods Advisory Council of Tacoma Board member is elected to any City political office, he or she must immediately resign.

B. If a board member ceases to meet the definition of Article III, **Section 1**, the board position will be declared vacant.

C. Any Board member may resign by submitting a written resignation to the Secretary of the Eastside Neighborhoods Advisory Council of Tacoma Board.

Section 2. Removal.

A. Any member of the Eastside Neighborhoods Advisory Council of Tacoma Board may be removed by the Board whenever in its judgment the best interests of the Eastside Neighborhoods Advisory Council of Tacoma would be served thereby, including, without limitation, for malfeasance, nonfeasance, or any other acts deemed detrimental to the good name of the Council.

B. When a board member has three (3) unexcused absences from properly noticed regular meetings of the Board during a calendar year, the Board shall declare the seat vacant.

C. A two-thirds (2/3) vote of those Board members present at a regular board meeting is required to carry out this action. Such action shall be effective immediately upon the Board's vote to remove.

Section 3. Filling Vacancies.

A. Any vacancy occurring shall be filled as soon as possible after its occurrence. The president of the board shall appoint a successor of requisite qualifications to fill the vacancy for the unexpired term. The vacancy shall be filled only at a regular meeting of the board.

ARTICLE X. TERMINATION OF THE BOARD

Section 1. The termination of the Eastside Neighborhoods Advisory Council of Tacoma Board may be initiated by the members of the Eastside Neighborhoods Advisory Council of Tacoma (Residents of the Neighborhoods).

Section 2. The termination of the Eastside Neighborhoods Advisory Council of Tacoma Board by members shall be by initiative petition signed by no fewer than 100 of the members of the Eastside Neighborhoods Advisory Council of Tacoma.

A. The petition shall be filed with the Community Council.

B. Within thirty (30) calendar days of the receipt of the petition, the remaining Neighborhood Councils, as the Community Council, shall provide adequate notice and hold a public meeting within the Eastside Neighborhoods Advisory Council of Tacoma area as to whether or not the Eastside Neighborhoods Advisory Council of Tacoma Board should be terminated.

C. The Eastside Neighborhoods Advisory Council of Tacoma Board shall be terminated upon an affirmative vote equal to two-thirds (2/3) of the members of the Eastside Neighborhoods Advisory Council of Tacoma present at the public meeting.

ARTICLE XI. CONDUCT OF BUSINESS

Section 1. The Eastside Neighborhoods Advisory Council of Tacoma Board will conduct its business and shall operate pursuant to these Bylaws, the Rules and Procedures adopted by the Board and as follows:

A. Board meetings shall require a quorum to act. A quorum requires the presence of a majority of the total number of Board members to which the board is entitled. A majority vote of the board members present is required to take any action.

B. No voting by proxy shall be allowed.

C. All questions of parliamentary procedure, if not provided for in these Bylaws, shall be resolved by reference to Robert's Rules of Order, Newly Revised Edition.

D. The neighborhood council shall be referred to by its full name, The Eastside Neighborhoods Advisory Council of Tacoma. The acronym ENACT may be use when space is limited (such as reader board).

Section 2. Voting - With the exception of elections, there shall be four (4) methods of ascertaining the decision of the Eastside Neighborhoods Advisory Council of Tacoma Board upon any matter; By show of hands; by call of roll of members; by unanimous consent; and by voice vote. The vote of individual members shall be recorded and reflected in the minutes of the meeting if a roll call vote is called.

ARTICLE XII. COMMITTEES

Section 1. Committees - Voting members of committees, except for the Executive Committee, will consist of one appointed board member and other neighborhood council members. The President shall appoint the chair of the committee. The committee Chair shall appoint the remainder of the committee. A quorum is a simple majority.

Section 2. Executive Committee -

A. Shall consist of the President, Vice-president, Secretary, Treasurer, and Sergeant at Arms/Parliamentarian.

B. Shall meet or communicate as necessary and be responsible for proposing an agenda and other functions as set by the Board.

C. Shall act on behalf of the Eastside Neighborhoods Advisory Council of Tacoma Board of Directors between meetings, as needed, and report decisions and actions to the Board at its next meeting.

D. Shall authorize an excused absence of any Board member who has given prior notice of an inability to attend a properly noticed meeting of the Board, whether a regular, special or rescheduled meeting; applies to ENACT Executive & ENACT Regular meetings. This excludes committee meetings.

Section 3. Communications and Membership Committee

- A. Shall be chaired by a member of the Board.
- B. Shall maintain a list of active members of the Eastside Neighborhoods Advisory Council of Tacoma.
- C. Shall assist the Eastside Neighborhoods Advisory Council of Tacoma Board in developing active participation.
- D. Shall solicit names for officer elections and shall assist in the voting process
- E. Shall provide internal communication links with Board Members and external communication links with Eastside residents to assist the Eastside Neighborhoods Advisory Council of Tacoma in developing active participation in neighborhood activities.

Section 4. Bylaws Committee -

- A. Shall be chaired by the Sergeant at Arms/Parliamentarian.
- B. Shall review amendments submitted by members for adoption and make recommendations to the Board of Directors.
- C. Shall review the Bylaws at least annually and make recommendations to the Board of Directors.

Section 5. Budget and Finance Committee

- A. Shall be chaired by the treasurer.
- B. Shall make recommendations to the City Council through the process of budget development and adoption which reflect the needs of the neighborhood, and state the priorities thereof.
- C. Is responsible for developing and reviewing fiscal procedures, fundraising plans and annual budgets assisted by and approved by members of the Board.

Section 6. Economic Development and Land Use Committee

- A. Shall be chaired by a member of the Board.
- B. Shall interface with the business districts, engaging with the City and County, to implement a plan for economic development.
- C. Shall study land use issues that face residential neighborhoods
- D. Shall plan to participate more fully and more vigorously in the land use process

Section 7. Safety and Clean Up Committee

- A. Shall be chaired by a member of the Board.
- B. Shall put emphasis on increasing the number of block watch meetings, focus on encouraging neighbors to use the "Twelve Things You Can Do Right Now To Improve Your Neighborhood," and other safety-related activities.

- C. Shall partner with Safe Streets in accomplishing these tasks.
- D. Shall supervise neighborhood cleanup and coordinate with city staff in the removal of trash and abandon vehicles.
- E. Shall make note of rundown properties and assist in the enforcement of Tacoma Nuisance Abatement Ordinance

Section 8. Additional Committees.

- A. With scope of work defined shall be created by vote of the Board. Meeting times will be announced and minutes will be provided by committee chairs at regular Board meetings.

ARTICLE XIII. FUNDING, CONTRACTS, CHECKS AND DEPOSITS

Section 1. Contracts - No contracts shall be entered into on behalf of the Eastside Neighborhoods Advisory Council of Tacoma and no evidences of indebtedness shall be issued on its name unless recommended by the Board of Directors and authorized by resolution.

Section 2. Checks, Drafts, etc. - All checks, drafts, or other orders for payment of money, notes or other evidences of indebtedness issued in the name of the Eastside Neighborhoods Advisory Council of Tacoma shall require an authorized signature.

Section 3. Deposits - All funds of the Corporation, whether acquired by gifts, contracts or any other legitimate means, shall be deposited to the credit of the Eastside Neighborhoods Advisory Council of Tacoma in such banks, trust companies, or other depositories as the Board of Directors may select.

Section 4. Fiscal Year - The fiscal year shall correspond with the fiscal year of the City of Tacoma.

Section 5. Books and Records.

- A. The Eastside Neighborhoods Advisory Council of Tacoma shall keep correct and complete books and records of account.
- B. The record shall include the minutes of the proceeding of its Board of Directors and committees having any of the authority of the Board.
- C. These books and records shall be maintained at its principal office.
- D. The Eastside Neighborhoods Advisory Council of Tacoma shall maintain all records for funding and shall review each disbursement of funds to assure the expenditures are consistent with requirements of law and any guidelines set forth by the Tacoma City Council or other funding source.
- E. A record giving the names and addresses of the Board of Directors of the Eastside Neighborhoods Advisory Council of Tacoma entitled to vote must be maintained for at least three (3) Years after the closing of each fiscal year.
- F. All books and records of the Corporation may be inspected by any member of the Eastside Neighborhoods Advisory Council of Tacoma, his agent or attorney for any proper process at any reasonable time or place.

Section 6. Audit of Books - The books and financial records of the Eastside Neighborhoods

Advisory Council of Tacoma shall be open for inspection, subject to audit by the Director of Finance (City of Tacoma or other funding source) and the State Auditor, and maintained in such a fashion that they can be audited.

Section 7. Financial Reports - A Treasurer's report on the financial status of the Eastside Neighborhoods Advisory Council of Tacoma shall be provided at each regular meeting.

ARTICLE XIV. BYLAW REVIEW AND AMENDMENT

Section 1. Review - These Bylaws shall be reviewed at least once annually, by a committee chaired by the Sergeant at Arms/Parliamentarian.

Section 2. Amendments - Upon notice to the Board of Directors, amendments to these Bylaws may be proposed for adoption at the next scheduled meeting of the Board of Directors.

Section 3. Conflict in Bylaws - These Bylaws and each and every provision thereof shall be consistent with the Eastside Neighborhoods Advisory Council of Tacoma Articles of Incorporation; the general purpose and mission of the Eastside Neighborhoods Advisory Council of Tacoma ; and Chapter 1.45 of the Code of the City of Tacoma. In the event any provision portion of these Bylaws shall be determined to be inconsistent with same then:

A. such provision or portion shall be deemed void;

B. the rest of the Bylaws shall remain in full force and effect;

C. as soon as reasonably practical, the Eastside Neighborhoods Advisory Council of Tacoma board of Directors shall modify the affected portion or **Section** of the Bylaws to make it consistent with the Articles of Incorporation.

Section 4. Effective Date - These Bylaws will become effective at the date of adoption by the Eastside Neighborhoods Advisory Council of Tacoma Board of Directors.

ARTICLE XV. REPORTS

Section 1. Annual Reports - The Eastside Neighborhoods Advisory Council of Tacoma shall prepare a written report of its activities annually. Such report shall be submitted to the City Council and filed with the Community Relations Division.

Section 2. Periodic Reports - Additional periodic reports regarding issues concerning the Eastside Neighborhoods Advisory Council of Tacoma purpose and responsibilities may be submitted to the City Council and filed with the Neighborhood Council Office.

Section 3. A copy of the annual report shall be provided to the Eastside Neighborhood Council Board Members and filed with the Neighborhood Council office by February 1.

ARTICLE XVI. INDEMNIFICATION

Any person (and the heirs, executors and administration of such person) made or threatened to be made party to any action, suit or proceeding by reason of the fact that he/she is or was a Director or Officer of the Corporation shall be indemnified by the Corporation. Indemnification shall be against any and all liability and the reasonable heirs, executors or administrators) in connection with the defense or settlement of such action, suit or proceeding, or

in connection with any appearance therein, except in relation to matters as to which it shall be adjudged in such action, suite or proceeding that such Director or Officer is liable for negligence exclusive of any other rights to which such Director or Officer (or such heirs, executors or administrators) may be entitled apart from this Article.

ARTICLE XVII. DISSOLUTION or TERMINATION

Section 1. Dissolution - The Eastside Neighborhoods Advisory Council of Tacoma may be dissolved by a two-third (2/3) vote of the Board of Directors at a special meeting called for that purpose.

Section 2. Disposition of Assets - In the event of dissolution or termination of the Eastside Neighborhoods Advisory Council of Tacoma , all unobligated assents shall be transferred to the Community Council or other non-profit organization filed with the Internal Revenue Service under Section 501(c)(3) of the Internal Revenue Code.

I certify that the foregoing is a true and accurate copy of the bylaws adopted by the Board of Directors of the Eastside Neighborhood Advisory Council of Tacoma as of September 22, 1993, as amended on January 24, 2000, June 19, 2006, November 19, 2007, January 22, 2008 and May 11, 2010.

President